

Paraeducator II

Minimum Qualifications

Age: Minimum of 18 years.

Education: High School Diploma or equivalent and satisfactory completion of the Paraeducator I Program or: proof of education and experience equal to the Paraeducator I Journey-level worker.

Physical: Must be able to meet the requirements of the trade with or without reasonable accommodations.

Testing: None.

Other: None.

On The Job Training (OJT) Requirements

Work Code	Work Processes	Hours
A	Assignment Assistance	1000
B	Childhood Education	1200
C	Conference	600
D	Coordination of Instruction	200
E	Curriculum Materials	500
F	Lesson Preparation	300
G	Office Techniques	500
H	Records	300
I	Teaching Methods	1000
J	Testing Assessment	400
	TOTAL HOURS	6000

Related Supplemental Instruction (RSI) Requirements

Program Core	Hours
Art Appreciation	30
Computers in Business	50
Drug/Alcohol Awareness	10
English	60
Environmental Biology	60
First Aid/HIV	10
Fitness - Wellness	20
General Elective	50
Intro to Apprenticeship	10
Math	50
Music Appreciation	30
Oral Communications	30
Physical Science I	60
Psychology	50
Social Science	50
Sociology	50
Supervision/Staff Management	30
TOTAL HOURS	650

Course Descriptions

Art Appreciation: Introduces basic art vocabulary and concepts. Provides a basis for understanding an appreciating art from a variety of cultures and time periods.

Computers in Business: Introduction to microcomputers and software applications such as Windows, word processing and electronic spreadsheets.

Drug/Alcohol Awareness: Current issues related to drug and alcohol dependency.



English: Practical course in expository writing, emphasizing clear thinking as the basis of clarity in written expression.

Environmental Biology: Relevant topics that affect us on a daily basis, such as energy production, pollution, natural resource management, human reproduction, genetics, and health in relation to environment and cellular systems.

First Aid/HIV: An overview of basic first aid techniques designed to meet certification standards as established by WISHA – participants will meet WISHA standards necessary to acquire 2-year first aid certification.

Fitness - Wellness: A better life experience through knowledge of wellness and implementation of positive fitness practices. Emphasis on cardiovascular functions, fitness components, nutrition, weight control, stress management, and health risk factors.

General Elective: Apprentice may select electives that best suit their course of study and will fulfill graduation requirements for an AA degree.

Introduction to Apprenticeship: Orientation to the apprenticeship training program.

Math: Philosophy of mathematics and concepts of numerical relationships. Mathematics as a language, mathematical systems, logic, set theory, inductive and deductive reasoning, scientific attitudes, elementary properties of mathematics, Geometry and history of mathematics.

Music Appreciation: Study and understanding of music. Nonverbal explorations into the listening process, a brief look at the history of Western music and work in formal descriptive music analysis.

Oral Communication: Comprehensive approach to speech communication that includes training in the fundamental principles of public speaking and the effective delivery of oral presentations.

Physical Science I: Explores the nature of matter and how it behaves with application in physics, atomic energy, and weather. Physical laws that govern the environment are correlated with experiences from daily life.

Psychology: Scientific study of human and animal behavior including methods, psycho-biological processes, motivation, emotion, learning, information processing, memory, and intelligence.

Social Science: The scientific study of human society and social relationships. A subject within the field of social science may include: astronomy, geology, economics, and political science.

Sociology: Sociological perspectives in explaining man and his behavior in group situations. Examinations of theories and concepts from both order and conflict approaches for a better understanding of social phenomena.

Supervision/Staff Management: Provides pre-service teachers the necessary skills to observe and manage all aspects of the classroom. Topics may include discipline, student evaluations, record



keeping, grouping strategies, classroom environments, safety in the classroom, and application of best practices curriculum.